

DISCOVERY REQUEST ORDER FORM

Please complete this document electronically and email to btdiscovery@labcorp.com

CASE INFORMATION			
	Agency Case No.	Name of Suspect	
	Bode Cellmark Case #	Name of Victim	
	Cellmark Forensics Case # (if applicable)	Trial Date	
	Lab Corp Case # (if applicable)	Offense	
REQUESTING AGENCY			
	Name	Phone	
	Agency	Fax	
	Address	Email	
	City/State/Zip	Date Materials Required By	
DISCOVERY SERVICES REQUESTED			
Quantity	Description of Services	Price	Extended Price
	A. Standard Discovery Package – 2 CDs containing: <ul style="list-style-type: none"> Standard letter in response to discovery request Copy of the entire case folder contents (includes all electropherograms) Copy of digital photographs – if applicable Copy of all lab “Bench Notes” associated with case Copy of up-to-date chain of custody Copy of curriculum vitae and proficiency testing history for reporting analyst(s) Copy of current accreditation certificates and for the time period testing occurred 	\$0.00	\$0.00
	B. Customized Discovery Package – Items in addition to the Standard Package		
	Fees for All Additional Materials		
	<ul style="list-style-type: none"> Raw Data Files and Analysis Projects (ex. .fsa, .hid .ser files) 	\$50.00	
	<ul style="list-style-type: none"> Standard Operating Procedures applicable to the case 	\$100.00	
	<ul style="list-style-type: none"> Copy of curriculum vitae and proficiency testing history for all involved analyst(s) and technician(s) 	\$100.00	
	<ul style="list-style-type: none"> Developmental and Internal Validation Summaries 	\$50.00/validation	
	<ul style="list-style-type: none"> Prices for additional discovery materials available upon request 	To be quoted	
	C. Rush Service		
	<ul style="list-style-type: none"> Document package will be assembled in less than 4 weeks and then sent by next-day FedEx. 	\$250.00	
	<ul style="list-style-type: none"> TOTAL FEES OWED 		

DISCOVERY REQUEST BILLING INFORMATION

BILLING/PAYMENT INFORMATION

- All non-government agencies must submit prepayment in the form of a money order, cashier's check, corporate check or credit card.

Payment is included in the form of a money order, cashier's check or corporate check.

Payment by credit card is included (please see separate credit card authorization form).

- Government agencies may prepay using the above payment methods or may submit a purchase/court order and we will send an invoice.

Please send invoice to:

Name:

Agency:

Address/City/State/Zip:

Phone:

Email:

Purchase Order # (if applicable, please attach copy):

COMMENTS (Please use this space to provide us with additional information, if necessary.)